

**December 8, 2015**

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, December 8, 2015 at 7 pm. Present: Richard Feldkamp, Gary Skeene, Amanda Davidson, Mary Allen, Richard Hilt and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Vince Bee, Fire Chief and Greg Roberts, Village Administrator.

Also attending:

Bill Marsh 2423 Country Place  
Tammy Swisshelm Park National Bank  
Keith Vogelsang 2050 St. Rt. 132  
Pam Rada Washington Street  
Pam Schreiner 212 Susanna Way  
Megan Alley The Clermont Sun  
David Vornholt 310 Susanna Way

Mayor Carr opened the meeting with the Pledge of Allegiance.

Roll call was taken by the Clerk with Feldkamp, Skeene, Davidson, Allen, Hilt, and Vanderbosch answering present. .

Minutes of November 24th were presented for approval. Skeene motioned to approve. Seconded by Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: - yes	Mr. Vanderbosch: yes

**Tammy Swisshelm-Park National Bank**

Tammy Swisshelm came to Council requesting road closures for the Santa Escort. Roads to be closed are Susanna, Western, and Front to Main from 4:00-5:30 p.m. on December 12th. Line up for the parade will be at 4:30 in front of Park Bank. Tammy apologized for not requesting street closures for the Rein dog Parade.

Motion was made by Gary Skeene to approve road closures of Susanna, Western, and Front to Main from 4:00-5:30 p.m. on December 12th for the Santa Escort, seconded by Richard Feldkamp.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: - yes	Mr. Vanderbosch: yes

**David Vornholt- Susanna Way**

Mr. Vornholt came to speak on behalf of the Ad Hoc Committee formed by the New Richmond Business Association. The committee met on December 10th, 2015 and produced a report to Council of topics discussed at their meeting. Topics presented to Council are as follows:

- K-9 availability
- Patrol scheduling
- Availability of a trained K-9 has been resolved by a good relationship with the dog's owner. The dog's owner has agreed to continue support of a routine presence within the village.
- Scheduling of patrols during special events and holidays will be facilitated and made possible by the addition of two additional patrol persons.
- Reactivation of the community and auxiliary programs.
- Acquisition of a four wheel open utility vehicle is recommended.

Other topics discussed at the meeting but beyond the scope of the committee were as follows:

- Importance of thoughtful and considerate law enforcement has on the village.
- The presence of patrols, on foot, on cycles, and four wheelers in all areas.
- Body Armor for all patrol persons.
- Collection of fines.
- Budget concerns.
- Law enforcement administration procedures including protocol for victim respect.
- Annual Law Enforcement Fund Raising Dinner.
- More ways to bring the community together.
- Articulate the future of the village, attracting new families.
- The amazing history of America, the River, the Steamboats, the Underground Railroad, the American Dream and New Richmond's proud role in it all.

The committee is disbanded.

Mr. Vornholt gave a brief history about Captain Wagner.

**Greg Roberts, Village Administrator:**

**Wastewater Expansion Update:**

Contractor's bids were submitted and opened this afternoon for three proposed sewer extensions. There is a separate contract bid for grinder pump stations for the three construction contracts. Environmental Engineering is reviewing the bids and will report recommendations within this week.

**Rose Vesper Park Update:**

The project agreement for the ODNR NatureWorks grant for lighting installation was received today. We hope to have the lights installed by summer.

**Flood Insurance Update:**

Flood insurance premiums for the same amount of coverage for village hall increased about 25% to \$5118.00/year. Options were requested for less coverage that would reduce the premium. Those options are as follows:

Building Coverage	Deductible	Contents Coverage	Deductible	Premium
\$300,000.00	\$5,000.00	\$51,000.00	\$5,000.00	\$5,118.00
\$300,000.00	\$5,000.00			\$4,098.00
\$300,000.00	\$20,000.00			\$3,032.00
\$300,000.00	\$5,000.00	\$25,000.00	\$5,000.00	\$4,641.00
\$200,000.00	\$5,000.00			\$2,393.00
\$200,000.00	\$5,000.00	\$25,000.00	\$5,000.00	\$2,897.00
\$200,000.00	\$20,000.00			\$1,814.00

The recommendation is to go with the \$200,000.00 coverage for the building and \$25,000.00 for the contents with a \$5,000.00 deductible resulting in a premium of \$2,897.00/year.

**Richard Hilt, Finance/Personnel Committee:**

**Potential CDBG projects-**

There were four project suggestions. Greg recommends repairing the roof on Village Hall. The grant application is due 1/6/2016.

**Personnel Changes:**

Fire/EMS Chief Vince Bee has asked council to approve the following personnel changes:

- Recommend the hiring of Barry Shields for the position of part time Firefighter/EMT at a rate of \$12.00 hourly and Michael Sowards for part time Firefighter/Paramedic at the rate of \$13.00 hourly. Start date effective 12/9/2015. Both to serve a one year probation according to Village policy and procedures.
- Recommend the removal of career Firefighter Matt Stickley from probation. He has successfully completed his one year probation period. Recommend his pay increase to \$15.53 hourly.
- Accept the resignation of part time Firefighter Luke Cox effective January 1, 2016.
- Accept the resignation of Paid per Call Firefighter Isaac Martin effective December 8, 2015. Isaac leaves the department in good standing.
- Recommend the hiring of Seth Cook as Paid per Call.

Motion was made by Richard Hilt to recommend the hiring of Barry Shields for the position of part time Firefighter/EMT at a rate of \$12.00 hourly and Michael Sowards for part time Firefighter/Paramedic at the rate of \$13.00 hourly. Start date effective 12/9/2015. Both to serve a one year probation according to Village policy and procedures. Recommend the removal of career Firefighter Matt Stickley from probation. He has successfully completed his one year probation period. Recommend his pay increase to \$15.53 hourly effective 12/8/2015. Accept the resignation of part time Firefighter Luke Cox effective January 1, 2016. Accept the resignation of Paid per Call Firefighter Isaac Martin effective December 8, 2015. Isaac leaves the department in good standing. Recommend the hiring of Seth Cook as Paid per Call. seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

**Police Chief Randy Harvey** asked if the money received from his car accident insurance settlement had been applied to the department's bullet proof vest purchase and uniform replacement. Fiscal Officer Lynn Baird stated that it was in the 2016 temporary appropriations.

**Fiscal Officer Lynn Baird** handed out her responses to Paul Vanderbosch's Temporary Appropriations questions that he had mailed to council members. Council member Vanderbosch then handed out more comments about her responses and Lynn responded to these.

**Budget meetings:**

As was done last year, it was decided that the committee should have special meetings with department heads to discuss their budgets and any other questions about the 2016 Temporary Appropriations. These meetings are to be at 5:30 pm on January 13th, 20th, and the 27th. Also, it was suggested that beginning in February, the full council meet to discuss measures to reduce expenditures to offset the village's declining revenues since we now have a more accurate picture of what those revenues will be.

**Humana overpayment of premiums:**

Lynn stated that she has received a check from Humana, refunding money to the village for overpayment of premiums.

Lynn also stated that the end of the year accounting is going well since the department heads did a good job of staying within their appropriations for the year.

**Pay the Bills:**

Motion was made by Richard Hilt to pay warrants 35437 thru 35454 and electronic payments 750-2015 thru 855-2015, seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

**Mary Allen, Public Works/Parks/Recreation Committee:****Rose Vesper Park:**

We received the ODNR grant as advised at the last meeting. We can't do anything until we receive the notice that we can proceed.

**Flood Insurance:**

Currently we have flood insurance on the full value of Village Hall. With the recent increase in the premium, we may want to consider reducing the amount of the coverage.

**CDBG Grant-Potential Projects List:**

A number of potential projects were shared with us last month, but the CDBG grant approvers typically don't consider infrastructure projects as favorably as other types of projects. We need a new roof on Village Hall, we discussed that may be the best grant request to move forward with.

**Sewer Infrastructure:**

We will be receiving contract proposals starting at 11:00am tomorrow. We're expecting around six proposals/bids. Gary Skeene will be up here tomorrow, along with Greg Roberts, when the bids are turned in.

**Cemetery:**

Bill Marsh shared that the main road into the cemetery really needs repair. He was hoping the money appropriated this year that hasn't been used, could possibly be used for the road repair. We discussed that there were many things within the village that need repair and it would not be an automatic thing to re-use money that wasn't spent on cemetery road repair. While we're required to keep up the maintenance at the cemetery, it would have to be considered with other infrastructure work that is required.

**Richard Feldkamp, Safety/Laws/Rules Committee:****Chief Harvey:**

Chief Harvey stated that no more applications have been received for the police positions and the two prior applicants are getting closer to being approved. He also stated that the bullet proof vests have been ordered.

**Chief Bee:**

Chief Bee commented on the good job the fire crews did at the recent Market Street fire. Vince stated that he is going to apply for a fire grant to replace turn-out gear.

**Greg Roberts:**

Greg talked about snow emergencies and no parking areas.

**AED/CPR training:**

The AED/CPR training will be complete on 12/10/2015.

**Mary Allen, Ad Hoc Economic Development Committee:**

Mary Allen stated that the committee is made up of numerous members however not enough to get the work done. Mary listed several things NRBO is working on. The committee needs to work with realtors and small business. The committee needs volunteers to come to meetings and help do the physical work that needs to be done. The committee is looking for leaders.

**Department Heads:**

**Fire/EMS Chief Vince Bee:** nothing to report.

**Legislation:**

**Second Reading: Ordinance 2015-17** An Ordinance Amending the Utility Department fee schedule.

**Third Reading: Ordinance 2015-26** An Ordinance approving the 2016 Temporary Appropriations.

Motion was made by Richard Hilt to adopt Ordinance 2015-26 An Ordinance approving the 2016 Temporary Appropriations seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

**Third Reading: Resolution 2015-19** An Resolution Authorizing the Village Administrator to submit a Clermont County CDBG FY Grant Application.

Motion was made by Richard Feldkamp to adopt Resolution 2015-19 An Resolution Authorizing the Village Administrator to submit a Clermont County CDBG FY Grant Application, seconded by Gary Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Richard Feldkamp suggested suspending the rules for Ordinance 2015-17.

Motion was made by Richard Feldkamp to suspend the three reading rule for **Ordinance 2015-17** An Ordinance amending The Utility Department fee schedule, seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Motion was made by Gary Skeene to adopt **Ordinance 2015-17** An Ordinance amending The Utility Department fee schedule, seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Motion was made by Richard Hilt to enter into Executive Session to discuss a personnel Issue at 7:39 pm, seconded by Amanda Davidson.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Motion was made by Richard Hilt to return to Regular Session at 7:43 pm, seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Motion was made by Richard Hilt to remove Greg Roberts from probation, seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: abstain

**CALL OF MEMBERS:**

**Vanderbosch** - Mr. Vanderbosch handed out a packet of observations and comments about the 2016 Temporary Appropriation.

**Allen** - Nothing to report.

**Davidson** - Nothing to report

**Skeene** - Nothing to report.

**Feldkamp** - Nothing to report.

**Mayor Carr**- Stated she will be sending a get well card to Commissioner Ed Humphreys on behalf of Council.

Motion was made by Gary Skeene to adjourn at 7:45 pm, seconded by Richard Feldkamp.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Meeting adjourned at 7:45 pm.

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Mayor

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Clerk of Council