

**October 27, 2015**

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, October 27th at 7 pm. Present: Richard Feldkamp, Gary Skeene, Amanda Davidson, Mary Allen, Richard Hilt and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Randy Harvey, Police Chief and Greg Roberts, Village Administrator.

Also attending:

Joe and Judy Vogel 1180 Little Indian Creek Rd  
Bob Lees 1515 Indian Ridge  
Bill Marsh 2423 Country Place  
Justin Keely 111 Compass Court  
Pam Rada Washington Street  
Meagan Alley Clermont Sun

Mayor Carr opened the meeting with the Pledge of Allegiance.

Roll call was taken by the Clerk with Feldkamp, Skeene, Davidson, Allen, Hilt, and Vanderbosch answering present. .

Minutes of October 13th were presented for approval. Feldkamp motioned to approve. Seconded by Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: abstain - yes

Mr. Vanderbosch: yes

**Joe Vogel, Steamboat Marina**

Mr. Vogel came to Council to check on the status of his new license. Mr. Hilt will cover in his report.

**Greg Roberts, Village Administrator:**

**Sewer Plant O.E.P.A. Issues**

We owe O.E.P.A. a written response as to our plans to address plant maintenance issues no later than December 11, 2015. An engineering study to evaluate the feasibility of implementing improvements to the system is a requirement of O.E.P.A. Council approval as an emergency is requested to enter into an agreement with Environmental Engineering to fulfill this requirement. Funds from an OWDA planning loan approved by Council in 2012 are available to finance the study. The purchase and installation of an influent sampler as required by OEPA is included in the agreement.

Allen motioned to suspend the three reading rule for Resolution 2015-18 OWDA planning loan agreement seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Allen motioned to authorize Resolution 2015-18. A Resolution authorizing an agreement for a planning loan with OWDA, Seconded by Feldkamp

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Cemetery Sexton**

Leo Hurst has tendered his resignation as Cemetery Sexton effective October 31, 2015.

Vanderbosch motioned to accept Leo Hurst resignation as Cemetery Sexton as of October 31, 2015, Seconded by Davidson

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**2016 CDBG Grants:**

A list of potential projects will be presented at the next set of committee meetings on November 9th. Sewer plant issues may be included on the list.

**Personnel and Finance Committee:**

**Donna Hammons:**

The committee recommends hiring Donna Hammons to train Kelly Painter and Greg Roberts the responsibilities of the Clerk of Council. Donna will be hired at the rate of \$12.26 an hour for 24 hours/3 days.

Hilt motioned to hire Donna Hammons at the rate of \$12.26 an hour for 24 hours/3 days to train Kelly Painter and Greg Roberts the responsibilities of the Clerk of Council, seconded by Feldkamp.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

**Water Rate Increase:**

Greg Roberts presented his proposal for an increase. Mr. Vanderbosch expressed concern about the meter fees. Mr. Hilt responded that the meter fees are part of the rate increase. Greg added that other communities are using this fee to pay for billing, meter issues etc. Meter fees are to offset cost. Other communities meter fees are double what we are charging. Mayor Carr stated that "expenses go up and that is why we need to find a way to make up the difference". Ms. Allen stated that "we need to look into what other communities are charging". Mayor Carr stated that "this is the Village of New Richmond and we need to do what is best for New Richmond". Mr. Hilt, Mr. Feldkamp and Ms. Allen felt that the meter fee should be called a rate increase instead. Some additional statements were; we don't electronically read the meters, we don't charge for meter reading, concern about two people reading meters. The discussion was tabled.

**2016 Lease for Skipper's Restaurant and Harbor:**

Mr. Vogel has submitted a modified lease that is essentially the same as the old lease with the exception of the dates and removal to the gambling prohibition. Mr. Vogel explained that the state prohibits gambling but does permit Keno which he wants to make available to his patrons. The storage facility no longer exists so it was removed from the lease. Mr. Vogel prefers a five year lease whereas some committee members prefer a one year lease. Mr. Vogel feels he needs a five year lease to make it easier to attract boat slip renters as well as to secure remodeling funding. As written, the lease requires a \$3,225 annual payment spread over a 12 month period with an annual increase of 3%.

**2016 plan of operation for Skippers Restaurant and Harbor:**

Mr. Vogel also submitted his first annual Plan Operation, which is for the year 2016. These plans must be submitted by Nov. 1st of each year. The plan includes the following.

1. Upgrade gas dock.
2. Paint exterior of head boat with marine quality paint.
3. Paint walkway/gangplank with marine quality paint.
4. Paint all spud poles with marine quality paint.
5. Remove drift and debris from the banks from Plenty Street to the upriver side of Sophia Street
6. Install 12x30' refrigeration unit.
7. Smooth rough areas and fill potholes in drive and parking lot with gravel.
8. Repair fence and landscaping around the gas tank.
9. Restoration of the fuel storage facility will be added in order to comply with the original Planning Commission requirements.

Ms. Allen would like a list of improvements instead of maintenance task.

Mr. and Mrs. Vogel felt that their list was sufficient. They didn't understand what kind of upgrades Ms. Allen was talking about. Ms. Allen thinks the plan should include things that are more than paint. Mayor Carr stated "there have been complaints about the upkeep of the facility". The Vogels feel they are not responsible for landscaping. They feel they are just responsible for the parking lot and walkway. Greg takes responsibility for the list the Vogels presented. It was based on complaints he has received.

Mayor Carr stated that "most of the complaints are about cosmetics". The Mayor would like a time table included in the plan. Mrs. Vogel would like a clause that includes a flexible time frame in the event of flooding. The Vogel's would like to be given until the first holiday of summer to complete their plan. Ms. Allen would like the criteria in writing of the reasons that may delay the Vogel's from completing their list; Ms. Allen also stated that she is not comfortable with a 5 year lease unless there is a plan submitted each year for improvements. Ms. Allen would like the plan to include what task they will be doing and when they will be doing it. Ms. Allen is in agreement about a clause in case of flooding. The Vogel's would like Council to be more specific about complaints they receive. The complaints should be formal. Mr. Hilt suggested that all complaints be funneled through Greg. The Mayor would like the Vogel's to email Greg if the river is high and they won't be able to meet the deadline.

**First Reading of Ordinance 2015-27:** A resolution approving a Marina License for Skippers Restaurant and Harbor.  
Needs to be voted on by Nov. 24th.

#### **Hiring personnel for the Fire/EMS**

Chief Vince Bee requested that council approve the following personnel hiring changes in order to lower overtime cost.

Jennifer Wiesmann, Part time Paramedic \$12.50/hour.

Tyler Cahill, Part time FF/EMT \$12.00/hour.  
Kaitlyn Combs, Part time FF/EMT \$12.00/hour.  
Desirea Murphy, Paid per call trainee.m Pay per call.  
Cameron Pelzel, Paid per call. FF/EMT Pay per call.

Hilt motioned to hire the personnel hiring changes for Fire/EMS, seconded by Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Chief Bee also asked Council to accept the resignation of Michelle Schrunk.

**Michelle Schrunk resignation:**

Hilt motioned to accept the resignation of Michelle Schrunk dated Oct. 13, 2015, seconded by Vanderbosch.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Purchase of Physio-Control Lifepak 15:**

Chief Bee also recommends the purchase of one Physio-Control Lifepak 15 for the cost of \$28,855.12. The choice of this supplier is the result of positive feedback from crews who used a demo unit on a trial basis and review of the product by Chief Bee and Dr. Kahn. This will be appropriated under equipment.

Hilt motioned to purchase a Lifepak 15 for the cost of \$28,855.12, seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Police Chief Harvey:**

**Bullet Proof Vest**

Police Chief Harvey said that the insurance settlement from his car accident netted the village \$10,353. Chief Harvey suggested that the funds be used to purchase 10 bullet

proof vests due to the expiration dates on the vest. The cost will be \$600.00 each and we will need 10 units for a total cost of about \$6000. He also suggested that we might want to use the remainder of the money for replacement of uniforms. Ms. Allen asked if we need to purchase a vehicle with the money. Chief Harvey said that the department can get by without purchasing another vehicle. Mrs. Davidson asked if bullet proof vest were custom made. Chief replied that the vest are custom made.

Vanderbosch motioned to purchase 10 bullet proof vests for the police department, seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Testing:**

Chief Harvey has three officer candidates undergoing testing and is having trouble finding additional applicants. It was suggested he try advertising in the local newspapers, Facebook and Craigslist.

**Resignation of Mark Heuer:**

Chief Harvey asked that Council accept the resignation of Mark Heuer in good standing effective 11/6/2015.

Hilt motioned to accept the resignation of Marc Heuer in good standing, seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Fiscal Officer Lynn Baird:**

**Income Tax Ordinance**

Fiscal Officer Lynn Baird stated that council needs to approve the income tax ordinance 2015-25 to comply with state recommendations.

**Mayors Court revenue:**

Lynn also said that Mayors court revenue is about \$10,000. Below the estimated \$31,000.

**Ordinance 2015-24 approved as an emergency:**

Lynn asked Council to approve ordinance 2015-24 as an emergency increasing 2015 appropriations to cover an increase in medical insurance expense in July.

**Ordinance 2015-26:**

Lynn stated that 2016 Temporary Appropriations ordinance 2015-26 will be available for 1st reading in November.

**Medical insurance cost issues:**

Lynn also stated that more medical insurance cost issues, which she has been researching. As stated last month it appears that purchasing insurance through the government marketplace may be a better solution for most employees however we won't know that for sure until all employees are interviewed by our insurance broker.

Hilt motioned to suspend the three reading rule and declare an emergency for Ordinance 2015-24, seconded by Feldkamp.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Hilt motioned to approve Ordinance 2015-24 increasing appropriations to cover an increase in medical insurance in July and declare an emergency, seconded by Feldkamp.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**New Zoning Officer:**

Greg introduced new zoning officer Danelle Spiegel. Danelle will be working Tuesday and Thursday afternoons.

**Public Works/Parks/Recreation Committee:**

**Sewage Plant**

We are in the process of having repairs done to the sewage plant in order to be in compliance. Sewer extensions have been put out for bids. Due date is Dec. 8th.

**Boat ramp:**

We will be starting a new boat ramp next spring. We hope to have it finished before boating season starts.

**Sidewalks:**

It needs to be discussed how to have the sidewalks repaired and how to finance it.

**Complaints about dog feces on private property:**

There have been many complaints about dogs using the bathroom in people's yards. We will look up the ordinance that covers this problem and give it to the police department.

**Richard Feldkamp, Safety/Laws/Rules Committee:**

**Mailboxes at Regatta-Light Hill:**

At the Safety/Laws/Rules committee meeting Greg handed out photos of the proposed lines at the mail boxes at Regatta-Lights Hill.

**River Pines:**

Greg received a phone call from FEMA in reference to River Pines and the old rule about camper removal at seasons end. Chief Bee discussed the time delay getting out of the station last week for a camper fire at River Pines.

**Police Department Hiring Process and written exam:**

Chief Harvey talked about the hiring process and the written exam given last Thursday. He said that three out of four passed the exam. Chief Harvey has received no responses from the e-mail he sent to local departments about the exam. He questioned what to do next. It was suggested that he advertise in local papers, Facebook and Craigslist.

**Bullet Proof Vest:**

Chief Harvey brought up the subject of bullet proof vest at the meeting.

**Complaints about dog feces on private property:**

The next discussion was about dogs using the bathroom in other people's yards. The Mayor stated that " we have an Ordinance that addresses this issue and she will get Chief Harvey a copy".

**Mary Allen, Ad Hoc Economic Development Committee:** Nothing to report.

**Department Heads:**

**Police Chief, Randy Harvey:**

**Balance of funds from insurance settlement:**

Chief Harvey would like the balance of the funds from his cruiser to be used for uniform replacement as needed.

**Street closures for Red Ribbon event:**

Chief Harvey requested on behalf of the Red Ribbon organization that the streets be closed on November 1st from 1 -10 p.m. from Union to Western.

Motion was made by Mary Allen to close the streets on Nov. 1st from 1-10 p.m. from Union to Western, seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes



**Fire/EMS,Chief Bee:** nothing to report

**Mayor Carr:** Would like to appoint Art Galey to Board of Zoning Appeals.  
Mr.Galey is a village resident, son of a former mayor, and his family has been involved with New Richmond for many years.

**First Reading : Ordinance 2015-25** An Ordinance advancing funds to the Sewer Department from the General Funds.

**First Reading: Ordinance 2015-24** An Ordinance Amending the 2015 Appropriations and declaring an emergency.

**First Reading: Ordinance 23-2015** An Ordinance authorizing the Fiscal Officer to transfer money from the General Fund to the Police Fund, Amending Ordinance 7-2015.

**First Reading Ordinance 2015-22** An Ordinance for the Village of New Richmond Income Tax

**Second Reading of Ordinance 2015-21** An Ordinance restricting parking at Regatta Mailboxes

**First Reading: Resolution 2015-18** A Resolution authorizing a cooperative agreement for a planning loan for a wastewater project between the Village of New Richmond and the 01110 Water Development Authority.

**First Reading: Resolution 2015-17** A Resolution authorizing the submittal of a request for advance for 2016 first and second half taxes to the Clermont County Auditor.

**CALL OF MEMBERS:**

**Vanderbosch** - Nothing to report.

**Allen** - Nothing to report.

**Davidson** - If Halloween is cancelled due to inclement weather it will be announced on Nixel.

**Skeene** - Nothing to report.

**Feldkamp** - Nothing to report.

Motion was made by Vanderbosch to adjourn the meeting, seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

Meeting adjourned at 8:30 pm.

---

Mayor

---

Clerk of Council