

May 12, 2015

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, May 12, 2015 at 7 pm. Present: Richard Hilt, Richard Feldkamp, Gary Skeene, Amanda Davidson, Mary Allen and Paul Vanderbosch - members; Ramona Carr, Mayor; Donna Hammons, Clerk; Randy Harvey, Police Chief; Greg Roberts, Village Administrator; Vince Bee, Fire/EMS Chief.

Also attending:

William Marsh - Cemetery Board
Megan Alley - Clermont Sun
Jim Setty - Riverfest
Bryan Gillman - 1103 U.S. 52
Nicholas Wolf - 1300 Indian Ridge Trail

Mayor Carr opened the meeting with the Pledge of Allegiance.

Roll call was taken by the Clerk with Hilt, Feldkamp, Skeene, Davidson, Allen, and Vanderbosch answering present.

Minutes of April 28th and April 30th were presented for approval. Feldkamp motioned to approve. Seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes April 28th; abstain April 30th - absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Jim Setty, Riverfest, Inc.:

He was present to request street closings - Susanna Way from Union Street to Western Avenue; Western Avenue from Susanna Way to Washington Street; Front Street from Union Street to Walnut Street. This is for July 4th from Noon to 11 pm. He is also asking that no yard sale permits be issued for this day. There will be carnival rides. No beer will be sold by Riverfest. Fireworks at dusk. Skeene motioned to approve. Seconded by Hilt. There was discussion about yard sale permits and Setty was advised to get with Administrator Roberts and fill out an Event Application, provide insurance, security requirements, etc.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: no
Mr. Skeene: yes	Mr. Vanderbosch: no

Nick Wolf, DJN Investment Company and Bryan Gillman, 1103 U.S. 52:

Wolf said he owns a house at 1051 U.S. 52 where the four-lane becomes two-lanes and just outside the corporation limits of New Richmond. He knows that the village has been discussing running sewer lines to Gray's Lane and Indian Ridge. He is wondering if the village has decided which route it is going to take to reach Indian Ridge. Is the village going to go up Rt. 52 or up Little Indian Creek Road?

Gillman said Clermont County Board of Health has inspected his septic system and it has failed. He is given one-year from the date of notification of failure to replace his

system. It is going to cost him up to \$30,000. If the village would go up Rt. 52 and then up Frank Willis Road to get to Indian Ridge, Gillman could tap into the sewer line. If the village would give him a letter saying that is what they are going to do, he can give the letter to the County and it would relieve him of the cost to install a new septic system. Allen and Davidson said this topic (running sewer to Indian Ridge) has been brought up before and nothing has been decided. Allen will schedule a special Public Works meeting to discuss this. Allen also reminded Wolf and Gillman that to receive sewer service a property has to be part of the village and their property is outside the corporation and would have to be annexed into the village. Annexations have to be contiguous to the village boundaries. Both gentlemen left their phone numbers with Allen.

Greg Roberts, Village Administrator:

Roberts explained he is presenting a resolution to enter into a purchasing agreement with ODOT for the purchase of road salt. Pricing last year (we were not a member then) through the ODOT program was 40% less than open market pricing.

The Boat Ramp Project has been authorized to proceed by ODNR Division of Watercraft. Specs are being prepared to be put out for bid.

The mowing schedule for the cemeteries was out of synch with Mother's Day holiday. Conditions in the cemetery were unacceptable for the holiday or any other day. Roberts and the Cemetery Board are committed to developing a plan and schedule that keeps pace with seasonal conditions. Allen said that it was not the fault of the mowing provider, who has done a great job in the past, but a scheduling snafu.

Richard Hilt, Finance/Personnel Committee:

The committee held a special meeting on May 4th at 4:30 pm. The committee met with Administrator Roberts to discuss his plans to re-organize the departments under his control. Since re-organization could mean a reduction in staff it was felt the committee should go into Executive Session.

Vanderbosch motioned to enter into Executive Session in accordance with ORC 121.22(G)(1) to discuss the possible dismissal or demotion of employees. Seconded by Allen.

Mr. Hilt: yes Ms. Allen: yes Mr. Vanderbosch: yes

Allen motioned to return to regular session. Seconded by Vanderbosch.

Mr. Hilt: yes Ms. Allen: yes Mr. Vanderbosch: yes

The committee feels that Roberts needs to refine his re-organization plans somewhat with more detail.

Allen motioned and Vanderbosch seconded the motion to adjourn. The vote was unanimous.

Meeting adjourned at 6 pm.

The regular meeting was held May 11th. Fire/EMS Chief Bee reported on a Patent Reporting Care System that has the potential to increase EMS billing revenue by about 30%.

Roberts has added a few basic informational services available through Paycor and may add more as time goes on.

Roberts has reviewed the village paving plan and there may be some changes due to the severity of damage to some roads on the list.

Fiscal Officer Baird has registered the village with the state "Ohio Checkbook" program that will allow citizens to access any municipality's financial data. The program will be available about June 1, 2015.

Our 911 fees are due. The bill is \$25,982.81 - Police Department; \$5,521.23 - Fire/EMS Department. The total is \$31,504.04. This is being paid from the General Fund. Hilt motioned to approve. Seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Baird reported our 2015 BWC premium is \$16,395, an increase of 6%. \$2,791.17 - General Fund; \$1,521.08 - Street Department; \$4,153.23 - Police Department; \$5,857.79 - Fire/EMS Department; \$1,035.95 - Water Department; \$1,036.05 - Sewer Department.

Baird reported that our medical renewal is in July and will probably increase 25%. She attempted to explain our medical plan as it relates to spousal waivers. She feels any changes would be minimal and will discuss this again next month.

Baird said Department Heads are updating their 'Capital Plan/Equipment Purchasing Plan' for the 2016 Budget.

Hilt motioned to pay bills #35254 to #35278 and electronic payments #189 to #302. Seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Mary Allen - Public Works/Parks/Recreation Committee:

William Marsh gave council a draft copy of the Process & Procedures for the cemeteries. Mayor Carr said she would like to see them implemented as soon as possible. Allen stated that both she and Roberts had gone to the Cemetery segment of the Local Government Officials Conference in March. They both wanted more knowledge and understanding to support and work more effectively with the cemetery board and meet the village requirements.

People dumping illegal items remain a problem at the recycling dumpsters across from the sewer plant. The County and Ohio Township have recently doubled the number of dumpsters that are at that location without seeking permission from the village. There was discussion about fining those illegally dumping. Roberts said the village has a camera there and we have several violators with vehicle license plates, etc. He has turned this information over to the police department. Police Chief Harvey said it would be too time consuming to investigate and we should send the violators a letter.

Vanderbosch motioned that Roberts notify Rumpke to remove all of the dumpsters as soon as possible. Also an appropriate barrier must be installed to keep people out of this area. Seconded by Skeene.

Mr. Hilt: no	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Allen also reported about the alley between property located at 230 and 228 Plenty Street. When the original town of Susanna was platted by Thomas Ashburn the original alley went from Hamilton Street to Western Avenue. Over time the First Baptist Church has built an addition across part of the alley. That part of the alley where the church has built does not have a parcel number. Also, some of the parcel #260909.323B includes part of the alley. Allen would like to see the portion that is left of alley to be abandoned.

Mary Allen, Economic Development Committee:

The meeting was short and focused on reviewing previously shared material. This committee is not one for people to attend and listen, but one where the members are expected to roll up their sleeves and fully participate in discussions and bring ideas to the table.

Richard Feldkamp, Safety/Laws/Rules Committee:

Roberts gave an update on the Entertainment District and villages are exempt from the current program guidelines. We will become eligible April 30, 2017.

River Pines Campground needs to change their rules for campers and personal property removal during a flooding event. Feldkamp reported that 18 campers were left in the park and some were flooded. Golf carts, etc. were left to flood. An ordinance is already in place for no parking on Cobra Road and the village needs to add a penalty to make it enforceable.

Police Chief Harvey and Jessie Kidder flew to Washington, D.C. for a special meeting.

Fire/EMS Chief Bee reported everything is running smoothly in the departments. He briefly discussed the mock accident at the High School last Wednesday. He is researching a new recording system called Safety Pad Electronic Run Reports. This can be obtained at a very low cost and will increase revenue to the department.

FIRST READING OF RESOLUTION 2015-11 TO CONTRACT WITH SAFETY PAD FOR ELECTRONIC RUN REPORTING

FIRST READING OF RESOLUTION 2015-10 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO TO PURCHASE ROAD SALT AND DECLARING AN EMERGENCY.

Skeene motioned to suspend the three reading rule. Seconded by Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Skeene motioned to adopt Resolution 2015-10. Seconded by Feldkamp.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

THIRD READING OF ORDINANCE 2015-7 AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONEY FROM THE GENERAL FUND TO THE STREET OPERATING FUND, THE CEMETERY FUND, AND THE POLICE FUND. Hilt motioned to adopt. Seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

THIRD READING OF ORDINANCE 2015-8 AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONEY FROM THE GENERAL FUND TO THE FOLLOWING DEBT FUNDS: WALNUT STREET, OLD US 52, AND SYCAMORE STREET. Davidson motioned to adopt. Seconded by Allen.

Mr. Hilt: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

THIRD READING OF ORDINANCE 2015-9 AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONEY FROM THE WATER FUND TO THE WATER WELL DEBT FUND. Skeene motioned to adopt. Seconded by Allen.

Mr. Hilt: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

THIRD READING OF ORDINANCE 2015-10 AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONEY FROM THE SEWER FUND TO THE FOLLOWING DEBT FUNDS: BETHEL NEW RICHMOND ROAD SEWER LINE DEBT #2; BETHEL NEW RICHMOND ROAD SEWER LINE DEBT #1; SEWER PLANT DEBT FUND; CONSOLIDATED DEBT FUND; SEWER EXPANSION DEBT FUND. Feldkamp motioned to adopt. Seconded by Skeene.

Mr. Hilt: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

CALL OF MEMBERS:

Vanderbosch - Acknowledged the presence of Megan Alley, a reporter with the Clermont Sun.

Allen - She will schedule a Public Works meeting regarding sewer line expansion.

Davidson - Nothing to report.

Skeene - Nothing to report.

Feldkamp - Nothing to report.

Hilt - Nothing to report.

Bill Marsh, Cemetery Board:

Because of health reasons he needs to cut back on his volunteer work regarding the cemeteries. This is notification that he won't be able to do all the things that need to be done in the cemeteries. Marsh feels that the Cemetery Sexton should notify the mowing company when the cemeteries need mowing. That is not being done and he doesn't feel the Cemetery Board is getting much support. Vanderbosch asked if Leo is clear about his duties. Marsh replied that he has been told we need to adopt a "Process and Procedures" document first. Allen suggested the Board work with the Administrator to develop action plans with finish-by dates.

Skeene motioned to adjourn. Seconded by Allen.

Hilt: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Meeting adjourned at 8:45 pm.

Mayor

Clerk of Council