

January 12, 2016

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, January 12, 2016 at 7 pm. Present: Richard Feldkamp, Gary Skeene, Amanda Davidson, Mary Allen, Richard Hilt and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Randy Harvey, Police Chief and Greg Roberts, Village Administrator.

Also attending:

Bill Marsh 2423 Country Place
Tim Dufau New Richmond School Board
Megan Alley The Clermont Sun
Chief Randy Harvey
Chief Vince Bee

New Richmond Police Department Monthly Department Statistics for December of 2015 was handed out.

Mayor Carr opened the meeting with the Pledge of Allegiance.

Roll call was taken by the Clerk with Feldkamp, Skeene, Davidson, Allen, Hilt, and Vanderbosch answering present. .

Minutes of December 8th were presented for approval. Allen motioned to approve. Seconded by Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: - yes	Mr. Vanderbosch: yes

New Richmond School Board:

Mayor Carr recognized Mr. Tim Dufau. Mr. Dufau was at council representing the school board. The school board will be sending a representative as needed.

Greg Roberts, Village Administrator:

Ohio River National Freedom Corridor: This organization is working towards establishing a National Heritage Area in the Tri-State focused on the Underground Railroad. A very successful academic conference was hosted in October at Eastgate. Several officials with the National Park Service were in attendance. Subsequent meetings have been held in Cincinnati with representatives of the National Park Foundation, the National UGRR Freedom Center, NKU and others to develop a plan and proposal aimed at establishing the National Heritage Area. New Richmond figures to be a benefactor of the cooperative effort. Greg handed out a brochure and handouts about the New Richmond Underground Railroad Walking Tour. Greg also hopes to replace the green signs with something more attractive.

Housing Revolving Loan Fund Administration Agreement: The Ohio Development Services Agency is requesting a signed agreement as shown in the exhibit. Adoption of the attached resolution authorizing the mayor to sign is required. Resolution 2016-02: A resolution authorizing the Mayor to enter into a Housing Revolving Loan Fund

Administration Agreement with the State of Ohio Development Services Agency and Declaring an emergency. Deadline is Jan. 31st.

First Reading Resolution 2016-02: A Resolution authorizing the Mayor to enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio Development Services Agency and Declaring an Emergency.

Motion was made by Richard Feldkamp to suspend the three reading rule for Resolution 2016-02, A Resolution authorizing the Mayor to enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio Development Services Agency and Declaring an Emergency seconded by Mary Allen

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

Motion was made by Richard Feldkamp to **Adopt Resolution 2016-02** A Resolution authorizing the Mayor to enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio Development Services Agency and Declaring an Emergency, Seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

Acceptance of Real Estate: Representatives of Family Dollar stores have surveyed the former D&M Motel property on Old U.S. 52. They are cleaning up the lot lines which will result in the already *de facto* right of way property deeded officially to the Village. Per Council, an ordinance is the best way to accept the property. Legislation will be drafted when a legal description is provided. Mr. Vanderbosch questioned if a Family Dollar Store was the best use for the property on Old U.S. 52. Mr. Roberts stated that there is nothing in the Comprehensive Plan addressing the issue.

Riverview Bluffs Bond: We are requesting release of maintenance bond #B-0294528 to Freedom Homes for the storm water/detention basin and road surface course in the amount of \$21,855.00. Per Greg, the basin was last inspected in Oct. of 2014.

Motion was made by Amanda Davidson to release maintenance bond #B-0294528 to Freedom Homes for the storm water/detention basin and road surface course in the amount of \$21,855.00, seconded by Mary Allen.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

Richard Hilt, Finance/Personnel Committee:

Fiscal Officer Lynn Baird: Fiscal Officer Lynn Baird reported that the county has revised their estimate for the village's 2016 property tax revenue upward, which results in a revenue loss to the village somewhat less than the original estimate which should help considerably in budgeting for the future.

Special Meetings with Department Heads: There will be special meetings with department heads to discuss their budgets and any other questions about the 2016 Temporary Appropriations. These meetings are to be at 5:30 p.m. on January 13th with Fire/EMS, on the 20th with the Police Dept. and the 27th with General Fund

departments and Utilities. The first reading for 2016 Permanent Appropriations is on February 9th with final approval on March 8th

Village Administrator Greg Roberts: Greg recommended that council reduce the amount of flood insurance on the municipal buildings, which would reduce our premium from \$9,241.00 to \$4,382.00 which is a saving of \$4,859.00.

104 Market Street	Current	Proposed	Savings
<i>Building Coverage</i>	\$250,000.00	\$100,000.00	
<i>Contents</i>	\$44,300.00	\$10,000.00	
<i>Deductible</i>	\$5,000.00	\$5,000.00	
<i>Premium</i>	\$4,123.00	\$1,485.00	\$2,638.00
102 Willow Street	Current	Proposed	Savings
<i>Building Coverage</i>	\$300,000.00	\$200,000.00	
<i>Contents</i>	\$51,000.00	\$25,000.00	
<i>Deductible</i>	\$5,000.00	\$5,000.00	
<i>Premium</i>	\$5,118.00	\$2,897.00	\$2,221.00
<i>Combined Premium</i>	\$9,241.00	\$4,382.00	\$4,859.00

Chief Harvey suggested that we also inventory all departmental items and mark them with a bar code sticker. The committee asked that this be accomplished in 90 days.

Sewer Line Extension: Greg mentioned that we have a February 15th deadline to approve the sewer line extension.

Personnel Changes: Police Chief Randy Harvey recommended the promotion of two officers. Fire/EMS Chief Vince Bee has asked council to approve several personnel changes.

Pay the Bills:

Motion was made by Richard Hilt to pay warrants 35455 through 35490 and electronic payments 825-2015 through 946-2015, seconded by Gary Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Mary Allen, Public Works/Parks/Recreation Committee:

2016 Public Works' Chairperson: Gary Skeene nominated Mary Allen to be the 2016 Public Works' Chairperson

Cemetery: Bill Marsh was not present at the meeting, but sent an email to members of the cemetery board with an attached draft of 2015 accomplished activities, seeking input from board members. Mary, Chair of Public Works, and Ramona Car, Mayor, were copied. His draft of 2015 activities is an attempt to partially satisfy the ORC Quarterly and Annual reporting requirements addressed in ORC 759.17. He has at least one next step, which is to meet with the Financial Officer regarding 2015 cemetery records. We need to understand if he needs something more specific from Public Works Committee. That was not clear in the email. If he does not need any specific action from

Public Works and if Greg, is aligned, We recommend Council support the documentation he's developed, related to cemetery management and it be properly recorded according to ORC guidelines. Bill gave us substantial information in preparation for us to be compliant.

Flood Insurance: Was noted in the Public Works minutes however because it was discussed in Personnel and Finance. Mary Allen is a member of the Personnel and Finance and Gary Skeene was sitting in the audience of that meeting, Amanda Davidson was absent. The two Public Works member present last night, were aware of all discussions related to Flood Insurance for Village Hall.

Sewer Infrastructure (Indian Ridge, Country Place, and Grays Lane/Robin Hill): We've received acceptable bids for the discussed sewer expansion that were all under the engineers' original estimates. Interest rates for the loan from OWDA are now at .96% vs. the projected rate of 3.74%. Public Works supports Greg's proposal of moving forward with the loan application. Environmental Engineering is available to meet with us for any required discussion.

Motion was made by Gary Skeene to suspend the three reading rule for Resolution 2016-03: A resolution authorizing a cooperative agreement for construction, maintenance and operation of a wastewater project, including a loan agreement between The Village of New Richmond and the Ohio Water Development Authority and authorizing the Village Administrator to sign all documents required for the cooperative agreement, seconded by Mary Allen.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: no

Motion was made by Gary Skeene to adopt **Resolution 2016-03:** A resolution authorizing a cooperative agreement for construction, maintenance and operation of a wastewater project, including a loan agreement between The Village of New Richmond and the Ohio Water Development Authority and authorizing the Village Administrator to sign all documents required for the cooperative agreement, seconded by Mary Allen.

Mary Allen stated that "we've talked about this for 2 years this is something we have put a lot of thought into."

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Richard Feldkamp, Safety/Laws/Rules Committee:

Mailbox lines and Signs: Greg mentioned that the mailbox lines and signs at the Regatta subdivision will be installed when the weather gets better.

Chief Randy Harvey: Police Chief Randy Harvey is concerned about finding a place to store Police Records

Fire/EMS Chief Vince Bee: Chief Bee submitted a resignation from Jim Lungmus in good standing and has been a member for a number of years.

Linda West is retiring January 31, 2016 also with a number of years on the department. This opens a full time position as well as a Captains Position. She will really be missed. A full time member will be filled from inside applications.

Firefighter/Paramedic Sara Mitchell a new member Pay Per Call- needs to be approved. Also EMT Basic Natasha Simmons as Pay Per Call- needs to approved.

Personnel Changes:

Motion was made by Richard Feldkamp to change Jesse Kidder from part-time to full-time and to change John Karl from auxiliary to full-time for the New Richmond Police Department at the pay rate of \$14.50 per hour effective 1/12/2016, seconded by Gary Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Motion was made by Richard Feldkamp to accept the resignation of Jim Lumus in good standing effective date 1/12/2016 and the retirement/resignation of Linda West effective 1/31/2016. To hire Natasha Simmons PPC effective 1/12/2016 and Sara Mitchell PPC effective 1/12/2016, seconded by Gary Skeene.

Mr. Hilt: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Mary Allen, Ad Hoc Economic Development Committee: Next meeting: Jan. 26th at 5:30 p.m. Please bring updates.

Clerk of Council Kelly Painter: Kelly handed out the following annual updates. Current Employee Evaluations as of 12/19/2015, Village of New Richmond Licenses updated 12/2015, Private Property Easements and Leases with the Village updated 12/2015.

FIRST READING OF RESOLUTION 2016-01: A Resolution authorizing the sale during calendar year 2016 of municipal owned personal property which is not needed for public use, or which is obsolete or unfit for the use for which it was acquired by internet auction, pursuant to Ohio Revised Code section 721.15(D).

Department Heads:

Police Chief, Randy Harvey: Nothing to report.

Fire/EMS Chief, Vince Bee: Chief Bee mentioned that one dose of Narcan went from \$6.00 per dose to \$48.00 per dose.

Mary Allen mentioned that there has been a reduction of dosages of Narcan being administered and drug related crime.

Passing Legislation as an Emergency:

Greg addressed passing legislation as an emergency. The Solicitor is requiring very specific language in order to pass legislation as an emergency.

Mayor Carr: Mayor Carr recommended that all Standing Committees remain the same. All members concurred. She also recommended that Vice Mayor remain the same. Paul Vanderbosch nominated himself for Vice Mayor and Richard Feldkamp nominated Richard Hilt. After a vote of council Richard Hilt was re-elected Vice Mayor
Mary Allen is still Chair for Economic Development

CALL OF MEMBERS:

Vanderbosch - Mr. Vanderbosch mentioned that the village can publicize events through the Convention and Visitors Bureau. Greg will look into publicizing events.

Vanderbosch also questioned if the Village is planning on sending letters to landlords who are suspected of allowing a business to be run out of a property that is zoned residential. Greg responded that if a citizen suspects a business is being ran out of residential property they should report it to Greg, he will let zoning know and a letter will be sent.

Allen -Clermont Geological Society-Ms. Allen will be giving a presentation at the New Richmond Library Feb. 6th at 1:00. The focus will be creating a presentation.

Davidson - Nothing to report.

Feldkamp - Mr. Feldkamp complimented the new council chambers.

Hilt-Mr. Hilt also complimented the new council chambers and clarified what the rules are to abstain from a vote during council. Abstain- must be accompanied by a reason. According to council rules.

Skeene - Nothing to report.

Motion was made by Mary Allen to adjourn the meeting, seconded by Gary Skeene.

Mr. Hilt: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: yes

Mr. Vanderbosch: yes

Meeting adjourned at 8:10pm.

Mayor

Clerk of Council