

December 13, 2016

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, December 13, 2016 at 7 pm. Present: Gary Skeene, Richard Feldkamp, Mary Allen, Rodney Henry, Amanda Davidson and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Randy Harvey, Police Chief ; Vince Bee , Fire Chief and Greg Roberts, Village Administrator.

Also attending:

Bill Marsh- 2423 Country Place

Walt Russell- 221 Front Street

Debbie Kern- New Richmond Garden Club

Barbara Shaffer- New Richmond Garden Club

Keith Voglesang- Ohio Twp. Trustee

David Vornholt-310 Susanna Way

Mayor Carr opened the meeting with the Pledge of Allegiance.

Council members present were Henry, Skeene, Feldkamp, Allen, and Vanderbosch, and Davidson.

Minutes of November 22nd were presented for approval. Rodney Henry motioned to approve, Seconded by Mary Allen.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

Visitors:

Debbie Kern, Barbara Shaffer and Various Members of the New Richmond Garden Club:

The New Richmond Garden Club came to council to recognize and thank Walt Russell for donating his time, his effort and hard work. The Garden Club made Walt Russell an honorary member and presented him a gift in appreciation for all of his hard work on Hauserman Park.

Mayor Carr expressed her appreciation for all of the effort put in by the New Richmond Garden Club and Walt Russell.

Greg Roberts, Village Administrator:

Ohio Municipal League:

The OML serves Ohio's municipalities as a watch dog of the state legislature as an advocate for issues affecting cities and villages. Today they announced 6 specific initiatives to be addressed by the next session of the Ohio General Assembly to improve the economic viability of villages like New Richmond. The

initiatives include restoration of the Local Government Fund and assistance to address the costs of the state's opioid epidemic.

Sewer Expansion Project:

With the arrival of winter prospective new sewer customers have expressed concern with the timing of when they will need to attach grinder pumps recently installed in their yards. Several residents have said they are being pressured by some contractors to accept their bid citing the village closing the window. Greg has told those who have called with these concerns that the earliest the deadline could be is March 31st, 2017 and depending on weather, it could be extended. In the meantime Greg advised them not to accept any bid they were not comfortable with.

"A Kind of Murder" Premiere:

The movie that was filmed at the old Frisch's and Twelve Mile Creek two years ago is being premiered the Friday in select theatres and by several on-line/ on-demand services.

Personnel & Finance, Paul Vanderbosch:

Lynn Baird, Fiscal Officer

Lynn was not able to attend the meeting but provided the November financial reports.

Pay the bills:

Paul Vanderbosch motioned to pay bills 705-2016 through 858-2016 and warrants 35697 through 35748 as listed in the November financial reports, seconded by Gary Skeene.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

State Audits:

The State will continue to outsource the audits but will begin using an Agreed Upon Procedures (AUP) engagement instead of the more costly full audit.

2017 Temporary Appropriations:

We will have the third reading of the 2017 Temporary Appropriations at the December 13th Council meeting. Lynn provided a chart detailing the 2017 revenue estimates for the four major funds, a total of \$1,005,374. She also provided a history of general fund estimates from 2014 to estimated 2017.

Paul Vanderbosch noted that the 2017 Temporary Appropriations are nearly double our revenue. " We keep relying on carry overs".

Tax Increase Defeat:

We discussed possible actions to take with respect to the failure of the tax increase. Mayor Carr discussed the three task forces to be formed about this: Safety, Bike Trail & Entertainment District. We also discussed the "non-essential" services that the Police and Fire/EMS departments now provide that may be affected by budget cuts.

Greg updated us on the sewer expansion and boat ramp repairs—those items will be covered in the Public Works report.

Greg is also beginning the process to renew the Waste/Recycling contact with Rumpke and to secure bids from other vendors.

Randy Harvey, Chief Police Department

Personnel actions and Officer Compensation were discussed. *Chief Harvey will present details during the Safety, Laws and Rules report.*

Amanda Davidson, Public Works:

Greg Roberts, Village Administrator:

Boat Ramp:

The ODNR (Ohio Department of Natural Resources) approved the boat ramp during an inspection on Friday. There are a few minor changes to be made that can be completed easily. Reports are coming back about the new ramp, all comments are positive.

Sewer Taps:

We are still receiving complaints from residents about the quotes they are receiving from independent contractors. Residents are being told that they are under a time constraint to sign up. It is believed that residents are getting this misinformation from the contractors that are trying to get business. The administrator is advising residents to get several quotes from different contractors and to talk to their neighbors about their quotes as well.

Annexation Rule:

The administrator has been doing some research regarding the annexation rule with sewer taps. He couldn't find any ordinance in 1990 (told to him by a previous administrator) referencing what we have done in years past. Council would need to create an ordinance and it is under the advisement of our solicitor that sewer tap-ins coincide with annexation.

Boat Harbor/Skippers 2017 Plan of Operation:

Joey Vogel delivered his 2017 plan for operation as agreed upon by his license. The administrator met with Joey Vogel to review the 2016 Plan of Operation and everything was found to be compliant. Zero complaints have been made since the work has begun.

2017 Public Works Plan:

Amanda Davidson asked that everyone be thinking about the public works plan for 2017. She suggested that we look into road surveys to evaluate which streets can be abandoned since cuts will probably need to be made since the levy failed. Many people on the committee felt that a contingency plan needs to be put together for a process for street abandonment. She also suggested looking into options for parks that are in disrepair for additional cuts. *The park next to Dee's Dairy Bar was discussed.*

Richard Feldkamp, Safety/Laws/Rules Committee:

Greg Roberts, Village Administrator:

Parking Signs for Regatta and Cobra Rd.:

Greg is going to order parking signs for Regatta and for Cobra Road at River Pine's. We discussed requiring the movement of campers every year to conform to FEMA mandates.

Randy Harvey, Police Chief:

Chief Harvey talked about extending the probation of John Karl do to an extended sick leave. He also talked about the state requiring 20 hours continuing education for all police officers. Communication terminal fees for the cruisers will be increasing.

Vince Bee, Fire/EMS Chief:

The fire department had an open house during the Christmas Walk. It was well attended and received some good reviews about how clean and well maintained

the station and equipment is kept. He said that Ryan Tucker had just passed his Paramedic class and noted that for the long hours for this training he receives \$1.00 more per hour.

State of Ohio Firefighter Level 2 Certification:

Chief Bee provided a list of personnel who have successfully completed the State of Ohio Firefighter level 2 Firefighter level 2 certification. The list consists of Scott Brown, April Travis, Seth Cook, Wayne Tarvin, and Jacob Vonder Meulen.

Personnel Changes:

Richard Feldkamp motioned to increase the pay of reclassified Firefighter/Paramedic Ryan Tucker from current \$12.00 hourly to \$13.00 hourly with a probation period of 6 months effective immediately, seconded by Gary Skeene.

The new probationary period is because of the new job title. He will be evaluated after 6 months to be sure he meets the criteria of his new position. Mr. Feldkamp expressed concerns regarding the low pay rates of our Fire/EMS and Police departments.

Mr. Henry: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Richard Feldkamp motioned to extend Officer John Karl's probation the length of his sick time, seconded by Mary Allen.

Mr. Henry: yes	Mrs. Davidson: yes
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Randy Harvey, Police Chief:

2017 Police Department Salary Proposal:

Chief Harvey presented information regarding his 2017 department salary proposal. The chief compiled information from area Police Departments to compare the pay rates to our current rates. The information is as follows.

Amelia Police Department: "Proposal based on 2017 Anticipated Revenue"

<i>Position</i>	<i>Current</i>	<i>2017</i>	<i>Notes</i>
Part-time	New Hire \$12.00 per hour	New Hire \$15.00? After 6 months \$17.54 per hour. Following year \$18.04 top rate	He is building in longevity. Planning to hire 4 part- time and 2 full-time
Full-time Starting Patrolman	\$17.00 per hour, top out \$20.00 per hour		
Full-time Sgt. Pay	\$21.22 per hour		

Bethel Police Department:

Position	Current	Notes
Part-time	Hired in at \$14.00	Consistent 2% raise each year
Full-time Patrolman	Hired in at \$15.00 per hour	
Cpl.	\$19.80 per hour	
Sgt.	\$23.55 per hour	

2010 US Department of Labor Median Ohio Law Enforcement Salaries:

Patrolman	\$56,370
Investigators	\$64,140
Supervisors	\$74,720

Current New Richmond Police Department:

Employee	Current Hourly Rate
Harvey	\$55161.60 Salary
Henderson	\$17.38
Frasure	\$14.66
Smith (Salary /buyout)	
Karl (probationary)	\$14.50
Meinking (probationary)	\$14.50
Collopy (part-time)	\$13.50
Mallott (part-time)	\$13.00

Chief Harvey stated that New Richmond is one of the lowest paid anywhere. He feels this is the reason for the high turnover rate. It makes it impossible for New Richmond to compete with larger entities for qualified employees.

Salary Proposals:

2017 Salary Appropriations = \$300,000

2016 Carry Over= \$140,000 (large carry over contributed to unfilled open positions, remaining portion of L. Smith's salary, less than expected medical premiums, and large under budget fuel cost).

Employee	Current Hourly	2017 Raise Option #1	Option #2
Harvey	\$55161.60 Salary	No Change	No Change
Henderson	\$17.38	\$18.08	\$21.00
Frasure	\$14.66	\$15.39	\$18.00
Karl (probationary)	\$14.50	\$14.94	\$18.00
Meinking (probationary)	\$14.50	\$14.94	\$18.00
Collopy (part-time)	\$13.50	\$13.50	\$15.00

Mallott (part-time)	\$13.00	\$13.00	\$15.00
Estimated Totals	\$268,820	\$213,251	\$232,000
New Hire		\$15.38	\$15.38
Estimated Total		\$263,251	\$282,000
New Hire		\$15.38	\$15.38
Estimated Total		\$313,251	\$332,000

Council previously approved 2 new positions. Kidder was brought in to replace Pelcha (has since left). Karl was brought in to replace Kidder. Meinking was brought in to replace Les Smith. The two new positions remain open. Chief Harvey feels that Option #2 would bring us more in line with what Amelia and Bethel are currently paying. He is pleased with the accomplishments of his men and feels they need to be recognized for their hard work. Mayor Carr clarified that the reason for the large carry over is because the Police Department has been using funds from the General Fund and the 2 open positions. Some concerns and topics discussed were as follows:

- Mary concerned about the rest of the staff not receiving raises
- Would like to think about it and vote at next meeting
- Gary agrees but feels need to go on with raises
- Community perception and reaction
- More discussion needs to be had about available money
- How much money is being used out of the General Fund and how fast it is being depleted
- Randy stated raises and new hires are still under appropriations
- Concerns about new hires coming in at a higher rate than what other officers are currently making
- Turn over if we don't initiate a raise
- Places in General Fund to make cuts before cutting Police and Fire
- Would like it to be discussed in committee meetings before making a decision
- Concerns about depending on carry over

Paul Vanderbosch motioned to adopt option #2 pay raise for the Police Department effective the first pay period in January, seconded by Richard Feldkamp (**Clerks Note: Motion needs to be corrected at the next meeting to include John Karl and Jordan Meinking raises will be effective upon completion of one year probation in 2017).**

Amanda Davidson expressed concerns about making a decision this evening. She is also concerned about taking funds from one fund and transferring to another. Mayor Carr clarified that there are certain funds that you are able to transfer money from.

Employee	Current	Option #2
Harvey	\$55161.60 Salary	No Change
Henderson	\$17.38	\$21.00
Frasure	\$14.66	\$18.00
Karl (probationary)	\$14.50	\$18.00
Meinking (probationary)	\$14.50	\$18.00
Collopy (part-time)	\$13.50	\$15.00
Mallott (part-time)	\$13.00	\$15.00

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Motion passed

Mrs. Davidson: no

Ms. Allen: no

Mr. Vanderbosch: yes

Randy Harvey, Chief of Police:

Nothing to report.

Ramona Carr, Mayor:

Mayor Carr commended Joe and Judy Vogel on the improvements they have made. Mayor also stated that there will be no second meeting in December due to the holiday. If the need should arise it can be rescheduled.

Kelly Painter, Clerk of Council:

Handed out information about Clermont County Organizational Leadership Academy Workshop c/o Ohio State University Extension

Vince Bee, Fire/EMS Chief:

Nothing to report.

Legislation:

Second Reading:

ORDINANCE 2016-14: AN ORDINANCE ALLOWING DISCOUNTED TAP FEES AND PAYMENT PLAN FOR ROBIN HILL/GRAYS LANE, COUNTRY PLACE AND INDIAN RIDGE SEWER EXPANSION PROJECTS

Third Reading:

ORDINANCE 2016-12: AN ORDINANCE APPROVING THE 2017 TEMPORARY APPROPRIATIONS

ORDINANCE 2016-13: AN ORDINANCE AMENDING THE 2016 APPROPRIATIONS

Paul Vanderbosch motioned to adopt Ordinance 2016-12: An Ordinance Approving the 2017 Temporary Appropriations, seconded by Gary Skeene.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

Paul Vanderbosch motioned to adopt Ordinance 2016-13: An Ordinance Amending the 2016 Appropriations,

Fund	Appropriation	Previous	New	Purpose
Cemetery 2031	Salaries	3,600.00	0	Lower Salaries
PD 2901	Operating	61,876	50,876	Lower Fuel
PD 2901	Benefits	141,407	130,407	Lower Insurance
EMS 2903	Equipment	123,000	73,000	Lower Equipment
EMS 2903	Salaries	260,000	280,000	Increase Salary
EMS 2903	Benefits	88,780	90,780	Increase Benefits
Sewer Line 5702	Expansion	800,000	1,100,000	Full Loan Amount
Sewer Loan 5726	Debt Payment	9,835	4,917.50	Loan Paid in Full with New Loan

seconded by Gary Skeene.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

CALL OF MEMBERS:

Vanderbosch - Mr. Vanderbosch asked about the trash contract

Allen - Ms. Allen expressed concerns about the timing of the raises and council making decisions without planning. *Mr. Feldkamp brought up the request from Mike Dobbins to abandon streets. Much discussion followed about street abandonment.*

Davidson - Mrs. Davidson expressed concerns about a future levy not passing due to the decision made tonight regarding raises.

Skeene -Mr. Skeene asked for an update on broken down police cruiser. *The cruiser is still broke down because the parts are still on back order. Mr. Feldkamp stated that dealerships do not want to relinquish parts due to the shortage.*

Feldkamp- Mr. Feldkamp stated that the decision made tonight will be under scrutiny; however the raises are long overdue.

Henry- Nothing to report

Keith Voglesang, Ohio Twp. Trustee:

Mr. Voglesang stated that anyone who is concerned about the decisions being made should attend meetings. He also felt that as long as council is honest everything should work out fine.

David Vornholt-310 Susanna Way

Mr. Vornholt expressed concerns about the public's feelings and is supportive of Mary Allen's concerns. *Mary Allen expressed more concerns about the employees who would not be getting raises. Mayor Carr stated that Department Heads will be looking into it. Paul Vanderbosch stated that the answer is not to cut cost but to increase revenue.*

Bill Marsh- 2423 Country Place

Mr. Marsh stated that the final cemetery report will be sent out in January.

Paul Vanderbosch motioned to adjourn the meeting at 8:20 PM, seconded by Gary Skeene

Mr. Henry: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: -yes

Mr. Vanderbosch: yes

Meeting adjourned at 8:20 PM.

Mayor

Clerk of Council