

October 24, 2017

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, October 24<sup>th</sup>, 2017 at 7:00 pm. Present: Rodney Henry, Richard Feldkamp, Mary Allen, Paul Vanderbosch and Gary Skeene - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Michael Couch, Police Chief; Vince Bee Fire/EMS Chief and Greg Roberts, Village Administrator.

Amanda Davidson was absent due to illness.

Also attending:

Matt Faris- Village Solicitor  
Bill Marsh-2423 Country Place  
Minta and Gene Colvin- P.O. Box 36  
Raymond and Pam Walriven- 320 Columbia Street  
David Vornholt-310 Susanna Way  
Karey Herrin- 303 Columbia Street  
Darin Walriven- 320 Columbia Street  
Amy McDaniel and Dennis Evans-120 Columbia Street  
Kristin Bennett- 2375 Laycock Cutoff Rd.  
Melanie Slade- 699 Greenmound  
Jamie Strunk- New Richmond Knothole  
Bob Lees-1515 Indian Ridge

Minutes of October 10<sup>th</sup>, 2017 Regular Council meeting were presented for approval. Gary Skeene motioned to approve, Seconded by Mary Allen.

Mr. Henry: abstain (absent)  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

**Visitors:**

**Jamie Strunk, New Richmond Knothole:**

Mr. Strunk came to apologize and explain why Knothole missed their 2017 lease payment. Knothole is currently having financial difficulties and the payment was overlooked in the spring.

Mary Allen motioned to waive the 2017 lease payment for the Knothole fields, the 2018 lease payment is to be paid within 30 days of the due date, Seconded by Gary Skeene.

***Discussion:***

***Paul Vanderbosch stated that the date of Knotholes last tax return was 2010 and Knothole has lost their Charter.***

***Mr. Strunk stated that the accusations are untrue and he has the paperwork to prove it.***

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: no

**Bob Lees, 1515 Indian Ridge:**

Mr. Lees came to express his concerns regarding the economic outlook of the village. He feels we need to look into economic development. He would like to see the village be involved in a study. The total cost of the study would be \$70,000. The county may possibly

contribute \$40,000, local entities may also contribute. The study would research possible economic development solutions. The issue has been presented to the school board as well. The county would like the villages input. There are three bullet points the county is looking for a response to from each community.

- Is your community/organization willing to participate in discussions with a consultant if hired?
- Is your community/organization willing to contribute financially to this process?
- Where in your community is your best opportunity that you would like studied?

*Mary Allen stated that she felt it was a good idea. Paul Vanderbosch questioned why we haven't responded yet.*

Paul Vanderbosch motioned to direct the Mayor to respond to the County Commissioners that Council is in agreement with the three bullet points and looks forward to working with them, seconded by Rodney Henry.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

**Greg Roberts, Village Administrator:**

**Nuisance Properties:**

Legislation is being brought forth tonight regarding two nuisance properties. 619 Market Street and a dangerous tree at 718 Washington Street. Two professional arborist have declared the tree as dangerous.

**Knothole License:**

Knothole has met some difficulties in meeting obligations under the current license agreement. Seeking council advice on the issue. (*Council waived 2017 lease payment*)

**Duke Energy Powerline Work:**

Duke is working on removing some of the power lines associated with Beckjord. They will be shutting down U.S. 52 intermittently beginning next Monday October 30<sup>th</sup>. Letter from Duke detailing this and other Beckjord news is posted on the village web-site.

**Personnel & Finance, Paul Vanderbosch:**

**Present:**

Committee Members: Mary Allen, Gary Skeene, Paul Vanderbosch

Staff: Lynn Baird, Chief Vince Bee, Ramona Carr, Chief Mike Couch, Greg Roberts

Guests: Minta Colvin, John Thacker, Darrin Walriven

Paul distributed a summary of the September 2017 financial statements listing each fund and expenditures in the major expense categories.

- At the end of September, the year was about 75% complete. Expenditures for the same nine-month period were about 51% of appropriations.
- Several "funds" have no activity and have no balances. Lynn indicated that she is able to close unneeded funds.
- The village has total debt of \$2.068 million with some payments due through 2051.
- Lynn is looking into the Village's potential liability for unused sick and vacation time for employees: these are terminal benefits that have to be paid when an employee leaves Village employment.

**Lynn Baird, Fiscal Officer:**

- Lynn reported that the operating fund balances has been transferred to Park National Bank, paying a 1% interest rate compared to .3% at River Hills Bank.
- There will be first reading about 2017 appropriation changes at the October 24<sup>th</sup> Council meeting.

- The 2018 temporary appropriations need to be approved before January 1, 2018. The first reading of these appropriations will be November 4<sup>th</sup>; second reading November 28<sup>th</sup> ; third reading and approval on December 12<sup>th</sup>.
- Permanent 2018 appropriations need to be approved after January 1 and before March 31, 2018.
- There is \$320,335 in undisbursed funds from the OWDA loan . funds may be drawn on this amount to repay the \$250,000 advanced from the General Fund earlier this year.
- General Fund transfer to Fire/EMS amount to \$175,000 this year, as budgeted. The Police Department \$150,000 transfer has not been done.
- A motion is needed to pay bills 614-2017 through 740-2017 and warrants 35958 through 35970 included in the September 2017 financial reports.

Paul Vanderbosch motioned to pay bills 614-2017 through 740-2017 and warrants 35958 through 35970 included in the September 2017 financial report, seconded by Mary Allen.

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: -yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

**EMS/Fire Chief Vince Bee:**

- NRFEMS and Pierce Township cooperated to have required checks done on several pieces of equipment. Although our Quint (ladder) truck passed, there is an issue with the pump and extensive repairs may be needed.
- Request the hiring of Tyler Cahill for part-time FF/EMT. To be effective October 25<sup>th</sup>, 2017 at a pay rate of \$12.00 hourly. He will serve a one (1) year probation per village policy and procedures.

Paul Vanderbosch motioned to hire Tyler Cahill for part-time FF/EMT, effective October 25<sup>th</sup>, 2017 at a pay rate of \$12.00 hourly, he will serve a one (1) year probation per village policy and procedures, seconded by Gary Skeene.

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: -yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

**Police Chief Mike Couch:**

- Request that officer Jason Mallott be moved from part-time to full-time effective October 27<sup>th</sup> at an hourly rate of \$18.00 hourly

Paul Vanderbosch motioned to move Jason Mallott from part-time to full-time effective October 27<sup>th</sup> at an hourly rate of \$18.00 , seconded by Rodney Henry.

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: -yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

- The sergeant and one other full-time officer position remain open. Mike would like to convert one of these full-time positions into four 10-hour positions.
- Request that Tim Thieman be appointed as an auxiliary officer effective October 25<sup>th</sup>

Paul Vanderbosch motioned to appoint Tim Thieman as an auxiliary officer effective October 25<sup>th</sup> , seconded by Mary Allen.

Mr. Henry: yes  
Mr. Feldkamp: yes

Mrs. Davidson: absent  
Ms. Allen: yes

Mr. Skeene: -yes

Mr. Vanderbosch: yes

- Mike has the following equipment needs:
  - Policy book prepared by a third-party firm familiar with police policies: \$4,000 initial cost and ongoing annual cost for updates.
  - Blue uniform shirts \$1,200
  - Purchase weapons for each officer-right now each one uses his own personal weapon: \$5,500 with holsters.
  - Body cameras, six are needed: \$3,200 and a policy would be required.
  - Six tasers: \$7,000
  - The Dodge Charger is on order or soon will be. In addition to the \$23,000 vehicle cost, another \$10,000 will be needed for equipment and installation. Mike is getting quotes from several companies, including one owned by a current officer.

**Village Administrator, Greg Roberts:**

- Greg discussed the Knothole situation at the committee meeting; however, it was not discussed at this point during the council meeting since the issue has already been resolved.

*Mayor Carr asked Police Chief Couch what is the most important priority on his list. Chief Couch stated that the policy and procedure package is the priority. Mike will come back with estimates and meet with Lynn.*

**Richard Feldkamp, Safety/Laws/Rules Committee:**

Present at the meeting were Ramona Carr, Gary Skeene, Paul Vanderbosch, Dick Feldkamp, Greg Roberts, Chief Vince Bee, and Chief Mike Couch.

**Village Administrator, Greg Roberts:**

- Greg recommended the first reading on the structure AT 619 Market Street being condemned.
- The last house on Market Street is being researched for resolution as what can be done with it.
- We need a resolution for the removal of a large Oak Tree at 718 Washington that is ready to fall causing two houses to be damaged.
- Guard rails on 132 at Light Street and at Boyles curve need to be replaced. Bids are being obtained.

**Fire/EMS Chief, Vince BEE:**

- Chief Bee advised that this has been Fire Prevention Month and a lot of activity has been done at the schools and other locations.
- The Firefighters FEMA Grant was rejected.
- The department is checking with a grant writer who has had good results, for next year's grant.
- The Quint recently had a problem passing the pump testing.

**Police Chief, Mike Couch:**

- Need to get the new Rifles into Policy 301 (use of force procedures and weapons). Mike will send council the revisions.
- The front door and upstairs door at 619 Market Street are standing wide open and something needs to be done about this situation.
- Mike talked about equipping the 2018 police cruiser. Bids are running from \$10,000 to \$12,000 further research is being done.

**Signs at Riverview Subdivision:**

- Paul Vanderbosch talked about the 25 mph signs that have been placed in Riverview Subdivision. He feels a few more should be added.

**Mary Allen, Public Works:**

Committee members present were Rodney Henry, Mary Allen and Greg Roberts  
Committee members absent were Chairwoman, Amanda Davidson.

**Cemetery Software:**

A question arose in another committee Meeting about the cemetery software that had been considered a couple of years ago, a decision has been made to us the UAN

component and not purchase a stand-alone cemetery management package. UAN is software that is provided by the state, many municipalities use it for both accounting and financial recordkeeping and cemetery records. We saved around \$5,000 by using the state provided UAN component. UAN doesn't allow for remote use, but meets our current needs.

**Road Salt:**

In anticipation of inclement weather in the upcoming months, the Village Administrator was asked about road salt. We have some left over from last year and he has a quote from Morton, which we'll use if we need to order more.

**Road Maintenance:**

Greg is currently working Brandstetter and Carroll to develop a more comprehensive road maintenance schedule.

Riverfront Project:

Greg continues to explore and seek bids on this work. The Committee believes KZF has done quality work and would still like to work with them, if their bid is competitive.

**Mary Allen, Economic Development:**

Members Present: Greg Roberts, Mike Findlan (Planning Commission Chairman), David Vornholt (NROBA), Bob Lees (NROBA), Betsy Price, Rodney Henry (COUNCIL), Gary Skeene (COUNCIL), and Mary Allen, Chairwoman.

**Tiny House Construction and Potential us within the Village:**

Members met with Mike at Kasita Homes to understand some of the market trends and how they produce Tiny Homes in Texas. This was an information seeking meeting to help us better understand if we should continue to consider allowing Tiny Houses with the Village. After the meeting, members present spent time talking about Tiny Houses and their possible use in New Richmond; including potential zoning issues.

**Updates:**

- David Vornholt on the Ambassador Program

Mary Allen on conversations with Jack Langworthy and Huff Realty

**Action Plan:**

Members agreed to begin/continue the work against Action Plan items.

**Discussion during Council:**

- *Mr. Feldkamp asked if they are manufacturing tiny homes in Covington. Mary stated that they do and Mr. Feldkamp would like to visit the location.*
- *Tiny Homes may be able to be built on stilts.*
- *Mr. Vanderbosch questioned where we can build 500 new homes*
- *Mary stated that it is a long term plan and there is enough land available for 500 homes.*
- *David Vornholt stated that the # came from Lynn when she was asked what it would take to make up for the loss of Beckjord.*
- *There is no charge for becoming an ambassador.*

**Police Chief, Mike Couch:**

- Nothing to report

**Fire/EMS Chief, Vince BEE:**

- Nothing to report.

**Kelly Painter, Clerk of Council:**

- Nothing to report

**Ramona Carr, Mayor:**

- Nothing to report

**Legislation:**

**First Reading:**

ORDINANCE 2017-20: AN ORDINANCE AMENDING THE 2017 APPROPRIATIONS

Fund	Appropriation	Previous	New	Purpose
2902 Fire	Salaries	100,800	86,000	Lower salaries
2903 EMS	Equipment	56,795	46,795	Windows/Carpet/Doors
2903 EMS	Salaries	289,907	316,907	Increase Salaries
2031 Cemetery	Building and Structures	6,000	0	Lower – Not Repairing Vault
2031 Cemetery	Operating	38,750	41,750	Additional Mowing

RESOLUTION 2017-13: A RESOLUTION DECLARING THE STRUCTURE LOCATED AT 619 Market Street, aka Parcel #260921.411, NEW RICHMOND, OHIO TO BE A PUBLIC NUISANCE, AND AUTHORIZING THE HOUSING INSPECTOR TO CAUSE REMOVAL OF SUCH UNLAWFUL CONDITIONS IF SAID OWNER(S) FAILS TO DO SO WITHIN FORTY-FIVE DAYS OF NOTICE

*Paul Vanderbosch questioned if the structure was safe enough to leave until December.*

RESOLUTION 2017-14: A RESOLUTION DECLARING THE Burr Oak Tree LOCATED AT 718 Washington Street aka Parcel 260910.029, NEW RICHMOND, OHIO TO BE A PUBLIC NUISANCE, AND AUTHORIZING THE HOUSING INSPECTOR TO CAUSE REMOVAL OF SUCH UNLAWFUL CONDITIONS IF SAID OWNER(S) FAILS TO DO SO WITHIN FORTY FIVE DAYS OF NOTICE and declare an Emergency

Mary Allen motioned to suspend the three-reading rule for RESOLUTION 2017-14: A RESOLUTION DECLARING THE Burr Oak Tree LOCATED AT 718 Washington Street aka Parcel 260910.029, NEW RICHMOND, OHIO TO BE A PUBLIC NUISANCE, AND AUTHORIZING THE HOUSING INSPECTOR TO CAUSE REMOVAL OF SUCH UNLAWFUL CONDITIONS IF SAID OWNER(S) FAILS TO DO SO WITHIN FORTY FIVE DAYS OF NOTICE and declare an Emergency, Seconded by Gary Skeene.

Mr. Henry: yes  
 Mr. Feldkamp: abstain (affects his property)  
 Mr. Skeene: yes

Mrs. Davidson: absent  
 Ms. Allen: yes  
 Mr. Vanderbosch: no

**Motion failed**

**Second Reading:**

None

**Third Reading:**

None

**Old Business:**

**Village Solicitor, Matt Faris:**

Nothing to report

**CALL OF MEMBERS:**

**Vanderbosch** – Nothing to report

**Allen** – Nothing to report

**Davidson** – absent

**Skeene** – Nothing to report

**Feldkamp**- Nothing to report

**Henry**- Nothing to report

**Comments from audience:**

**Minta Colvin -P.O. Box 36:**

- Requested an update on Short Hill. Greg is reaching out to the property owner.
- Asked about some work being done on Short Hill (retaining wall). As far as Greg is aware they have no permit. Mary Allen stated that Dani and Greg are not always aware when work is being done without a permit.
- Concerns about the retaining wall being moved and possibly causing more problems.

**Amy McDaniel- 120 Columbia Street:**

- Concerns about the smell at the bottom of Short-Hill. 120 Columbia Street. Greg will look into it.

**Darin Walriven - 320 Columbia Street :**

- Requested an update on the retaining wall he and Greg have discussed. He stated that the last time he spoke with Greg he was told it was the next item on the list to do. Greg stated that he told Darin that it was one of many items on the long list to do.
- Minta Colvin requested a copy of the list of projects.
- Paul Vanderbosch asked if there was a list and Greg responded “no”.

**Kristen Bennett- 2375 Laycock Cutoff Rd.:**

- October 30<sup>th</sup> at 7:00 at NRHS there is a meet the candidates for New Richmond School Board

Paul Vanderbosch mentioned that Lynn had spoken about how much the village was owed in past due real estate taxes; however, he forgot to mention it in his report.

Gary Skeene motioned to adjourn the meeting at 7:59 PM, seconded by Mary Allen

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

Meeting adjourned at 7:59 PM.

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**Mayor**

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**Clerk of Council**